

JOB: S1953

JOB TITLE: ROOM/SUITE ATTENDANT

Clean guest bathrooms and bedrooms/parlors. Make bed with clean linens and place clean linens in bathrooms for both check out and stay over rooms. Vacuum and spot clean carpets. Clean lamp/light bulbs and check for correct wattage. Clean public areas as assigned.

COMPANY TYPE: Hotel
(Students will work at one or both of the company's hotels in this city – they are across the street from each other.)

QUALIFICATIONS: Must be physically fit and have the ability to bend, stoop and lift. Must be reliable, and willing to work on weekends and holidays. *Phone and/or Skype interview is required.*

MINIMUM ENGLISH: Upper intermediate

WAGE: \$7.50 per hour

AVERAGE HOURS: 30-40 hours per week

OVERTIME: None available

FREQUENCY OF PAY: Bi-weekly

WORK SCHEDULES: Monday through Sunday

TRAINING: Provided upon arrival

APPEARANCE POLICY: Uniforms will be provided

SICK/VACATION DAYS: None paid

MEAL CONDITIONS: None provided

LOCALE INFORMATION

LOCATION: Charleston, West Virginia

TYPE OF AREA: Small city

WEBSITES: <http://www.charlestonwv.com/>

SECOND JOBS: Possible

INTERNET AVAILABILITY: At hotel

PUBLIC TRANSPORT: Bus

TRAVEL TO WORK: Housing is on-site; no travel required

HOUSING INFORMATION

DOES EMPLOYER ARRANGE/ASSIST? Yes. Employer will arrange shared housing in the hotel (two per room). Includes bed/bath linens, microwave, chiller, coffee pot, and internet. Housekeeping service provided once per week; room will be inspected regularly by hotel staff. Laundry facilities available on-site.

HOUSING COSTS: \$15 per person per week (assuming two people per room)

HOUSING DEPOSIT:

ARRIVAL INFORMATION

AIRPORT: Charleston, West Virginia

EMPLOYER PICK-UP: No. Student must arrange own travel from the airport to the hotel.